

MOVING CHECKLIST

The first step to moving is to get professional advice. When one of our consultants comes to your home to provide you with an obligation free quote, they will take the time to discuss all the services we are able to provide to ease the burden of moving. In the lead up to your relocation, it's easy to overlook the small things. We developed a handy checklist to help make your move easy.

4–6 weeks before your move

- Book your removal company.
- Dispose of any items you no longer need.
- Sort through your garage and garden shed.
- Start using up all food and opened packets from your cupboards and fridge/freezer.
- Check moving instructions for your washing machine and dryer with the manufacturer.
- Organise for gas cylinders to be professionally emptied.
- Organise any school or day care transfers.

2–3 weeks before your move

- Redirect your mail.
- Transfer your phone and internet to your new home.
- Organise final reading for power.
- Cancel gas bottle deliveries.
- Arrange care for your children and pets on the moving day.
- Organise bond clean.

If you are packing

- Purchase cartons and packing materials. Use clean white paper as newspaper can soil your belongings.
- Remove all breakables from drawers.
- Clearly label cartons with contents and room locations.
- Organise an 'essentials' carton with items you will need immediately at your new home.

The following items must not be transported or stored

Ammunition, cans of paint, oil, mineral turpentine, kerosene, petrol, diesel, aerosol cans, other chemicals and flammable items.

1 week to moving day

- Collect dry cleaning.
- Collect/return items loaned to friends or family.
- Return library books.
- Arrange parking and access for removalists.
- Make sure removalist has your new address and phone numbers.

The day before

- Dismantle furniture, tape screws etc in an obvious place.
- Empty fuel from mower and whipper snipper.
- Have a plan at hand for furniture placement in your new home.
- Arrange key collection for your new home.
- Ensure gas and electricity meters have been read and the telephone is disconnected.

Moving day

- Empty fish tanks and terrariums.
- Transport perishable foods in your esky or cooler.
- Have a plan at hand for furniture placement in your new home.
- Have your essentials box handy.
- If renting, arrange key collection.
- Ensure gas and electricity meters have been read and the telephone is disconnected.

Final check

Once all your belongings have been loaded onto the truck

- Walk through your home to make sure nothing has been left behind.
- Check and sign the removalist's Inventory and Condition Report.
- Check tops of cupboards.
- Turn power off at main switch.

In your new home

Try to stand near the entrance so that you can direct removalists.

- Check power and phone are connected.
- At completion of unloading, check that everything is placed to your satisfaction.
- Check and sign the removalist's Inventory and Condition Report.
- Contact your new local council for garbage collection and any other information you may require.

Change your address at

- Department of Transport
- Australian Electoral Commission
- Australian Taxation Office
- Medicare
- Bank
- Doctor
- Dentist
- Subscriptions
- Insurance

Additional Services

- » Storage
 - » Vehicle Transportation
 - » Pet Relocation
- call us on **1300 668 464** for details.

Packing and unpacking

We offer a full packing service to ensure optimal protection of your items during transit. Or if you would prefer to pack yourself, we have a range of cartons and packing materials available. Visit our website to see our range.

Get an obligation free quote

At Gormans Removals we are here to help. So for personal friendly advice and an obligation free quote, please give call us on **1300 668 464** or email sales@gormans.com.au. Alternatively, you can complete our online quotation form at gormans.com.au.

Insurance

For peace of mind during your move, we offer a comprehensive transit insurance policy. Go to gormans.com.au/transit-insurance for more information, or contact our friendly team.

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MOVING YOURS

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